

**Minutes
Rules Committee
Village Office, Three South Main Street
Thornville, Ohio
September 6, 2023**

Attendee List:

Committee Members:

Lynne Snider- Chair
Ashley Moore- Vice Chair
Tasia Savage

Village Officials:

Gina Kaetzel- Mayor
Traci Sturgill-Village Administrator/Clerk
Dan Williams- Chief of Police

Guests:

Erica O'Neill, Kim Billman, Amanda Lackey, Dale Brussee,

Call to Order:

Committee Chair Lynne Snider called the Rules Committee Meeting to order on September 6, 2023 @ 7:00 p.m.

Roll Call:

Roll call was taken with Committee Chair Lynne Snider and Committee member Tasia Savage present. Committee Vice Chair Ashley Moore notified Mayor Kaetzel she would be absent tonight.

Review/Approval of Rules Committee Agenda for September 6, 2023

Committee Chair Lynne Snider asked for a **motion** to approve the business agenda for September 6, 2023. **Motion** made by Committee member Tasia Savage and was seconded by Committee Chair Lynne Snider. A roll call vote was taken with all committee members voting aye.

Roll Call:

Tasia Savage- aye
Lynne Snider – aye
Motion passed 2-0

Review/Approval of Rules Committee Minutes for February 6, 2023

Committee Chair Lynne Snider asked for a **motion** to approve the Rules Committee minutes for February 6, 2023. **Motion** made by Committee Vice Chair Tasia Savage and was seconded by Committee Chair Lynne Snider. A roll call vote was taken with all committee members voting aye.

Roll Call:

Lynne Snider- aye
Tasia Snider- aye
Motion passed 2-0

Old Business:

- Sunshine Law Training- Committee Chair Lynne Snider advised she had completed the training and would be emailing her certification.

New Business:

- Robert's Rules: Mayor Kaetzel reminded the committee of the Robert's Rules on the requests to speak. "Each member of council has the right to speak, and the member must address this right by addressing the mayor or in the mayor's absence, the acting council president. Upon being recognized by the mayor the member may speak continuously for only 5 minutes unless permission is given by the mayor to exceed 5 minutes. The decision by the mayor on the matter is final. Reference to personality should be avoided by all speakers".

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“Any resident or interested parties desiring to address the council shall be first recognized by the Chair during the times designated by the agenda for citizen comments and or public hearing. The residents and interested parties are not otherwise permitted to speak during council deliberations. The mayor may, however upon request of a council member recognize the citizen or citizens for the purpose of council enlightenment or clarification of the matter under discussion and consideration. After being recognized by the mayor, the resident or interested citizen shall then state his or her name and address in an audible tone for the clerk’s record. Remarks shall be limited to the question under discussion. All citizens that wish to address council must sign in on the sheet provided”. Mayor Kaetzel advised this takes care of this month’s rules topic.

Adjournment:

With no further business, Committee member Tasia Savage made a **motion** to adjourn the meeting and was seconded by Committee Chair Lynne Snider. A roll call vote was taken with all members voting aye.

Roll Call:

Tasia Savage- aye

Lynne Snider- aye

Motion passed 2-0.

Meeting adjourned @ 7:08 p.m.

~~Lynne Snider, Committee Chair~~

~~Ashley Moore~~

Sterly Frant, Vice Chair

[Handwritten signature]

[Handwritten signature]

~~Traci Sturgill, Clerk of Council~~